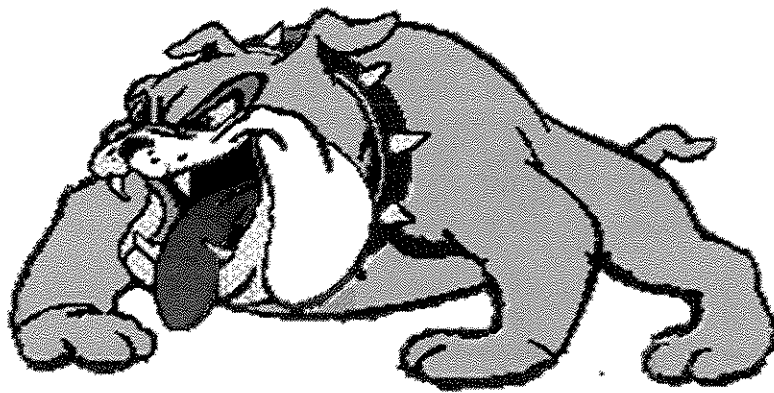


# **SOUTHSIDE BULLDOGS**



**2015-2016**

**HANDBOOK**

**[www.southsideschool.net](http://www.southsideschool.net)**

# **ANNUAL PARENT NOTIFICATION**

**ENGLISH / SPANISH**

# ANNUAL PARENT NOTIFICATIONS

September 2015

Dear Parent/Guardian:

State law requires annual notification of Health Education, Student Services, and Student and Parent Rights. An acknowledgment of this notification, signed by the parent, must be on file at the school site. Please sign and return the attached form to your child's school site administrator. (EC §48982)

## MEDICAL & HEALTH REGULATIONS

### IMMUNIZATIONS

Students who are not properly immunized pursuant to Chapter 1 of Part 2 of Division 105 of the Health and Safety Code shall be excluded. Evidence of Immunizations for communicable diseases, or proof that the student is exempted from the immunization requirement pursuant to Section 120365 or 120370 of the Health and Safety code, is required within two weeks of enrollment. EC §48216

### MEDICATION

Prescribed medication may be administered to students by school personnel only with parental consent and written instructions from a physician. Student self-administration of certain medications requires appropriate written statements. Parents are asked to notify the school if their child is on a continuing program of medication. EC §49423, §49480

### PHYSICAL EXAMINATION

A student may be exempt from physical examination whenever the parent files a written statement (required annually) with the site administrator stating that he/she will not consent to routine physical examination of his/her child. Whenever there is good reason to believe the student is suffering from a recognized contagious or infectious diseases, the student will be excluded from school attendance and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist. EC §49451

### MEDICAL OR HOSPITAL SERVICES

The governing board may provide, or make available, accident insurance for injuries to students arising from school programs or activities. The insurance provides coverage for the student during the regular school day of the COE program or while being transported by the COE program to and from school, or other places of instruction, or while at any other school-sponsored activities. No student shall be compelled to accept such service without the consent of a parent or guardian. Procedures are available at the school site. ECS 49472

### USE OF PESTICIDES

Parents will be provided an annual written notification of expected pesticide use on school sites. This notification will identify the active ingredient or ingredients in each pesticide product. In addition, if parents wish to be notified of any pesticide application at the school site at least 72 hours prior to the application, registration forms are available at the school site. Information on pesticides is available at <http://www.cdpr.ca.gov>. EC §17612, §48980.3

### ASBESTOS INSPECTION

As required by the U.S. Environmental Protection Agency's (EPA) Asbestos Hazard Emergency Response Act (AHERA), a comprehensive asbestos inspection of all of our school buildings was completed. A copy of the Asbestos Management Plan is kept at the school office. 40 CRF §763.93

### TYPE 2 DIABETES

Information on Type 2 diabetes is to be sent home to parents and guardians of incoming seventh grade students. EC §49452.7

### TOBACCO-FREE CAMPUS

In accordance with state and federal law, smoking is prohibited in all Southside School facilities and vehicles. Under Health and Safety Code Section 104495, smoking or use of any tobacco-related products and disposal of any tobacco related waste within 25 feet of a school playground is prohibited, except on a public sidewalk located within 25 feet of the playground. The Tobacco-free Campus Policy can be found at each school site and at the San Benito County Office of Education.

## ATTENDANCE/ABSENCES

### EXCUSED ABSENCES

State law permits, a student shall be excused from school when the absence is:

- (1) Due to illness.
- (2) Due to quarantine under the direction of a county or city health officer.

- (3) For medical, dental, optometric, or chiropractic appointments
- (4) To attend the funeral services of a member of the student's immediate family.
- (5) For the purpose of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment of a child of whom the pupil is the custodial parent.
- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- (8) To serve as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

Absence for religious purposes, at a place away from school property and after the student has attended school for a minimum day, is permissible upon written parent request.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence. EC §46014 & EC §48205

ABSENCE FOR CONFIDENTIAL MEDICAL SERVICES

State law requires that school authorities excuse any student in grades 7 and 8 from school for the purposes of obtaining confidential medical services without the consent of the student's parent or guardian. EC §46010.1

STUDENT RECESS DAYS

At the beginning of the school year, parents will receive a school calendar that will include minimum days and student recess days for vacations and staff inservices. EC §48980

MISSING CHILDREN

Specified persons, including school teachers, administrators, aides, playground workers and bus drivers, are required to report missing children to a law enforcement agency in a timely manner. EC §48980

RECORDS

RIGHTS OF PRIVACY AND ACCESS

Under both State and Federal law, parents have certain rights of privacy and access to student records maintained by schools. Parents may review their child's individual records by making a request to the site administrator. The site administrator is responsible for the maintenance of student records. Information which is alleged to be inaccurate or inappropriate may be removed upon request. In addition, parents may receive a copy of any information in their child's records and may be charged a reasonable cost per page. The County Office of Education policies and procedures relating to types of records, kinds of information retained, persons responsible for records, directory information, access by other persons, review, and to the challenge of records are available through the site administrator. When a student moves to a new district, records will be forwarded upon the request of the new school district. EC §49063-49076

DIRECTORY INFORMATION

Student directory information is available in accordance with State and Federal laws. This means that each student's name, birth date, birthplace, address, telephone number, major course of study, participation in school activities, dates of attendance, awards and previous school attendance may be released to specified agencies. Upon written request from the parent, the County Office of Education will withhold directory information about the student. Request must be submitted within thirty (30) calendar days of the receipt of this notification. EC §49073

DISCIPLINE

STUDENT DISCIPLINE

Rules pertaining to student discipline, including those which govern suspension or expulsion, are available from the site administrator. They are also communicated to all students each year. EC §35291

COURSE OFFERINGS/ SCHOOL ACCOUNTABILITY REPORT CARD (SARC)

COURSE OFFERINGS/ SCHOOL ACCOUNTABILITY REPORT CARD

A list/description of all course offerings and a copy of the annual School Accountability Report Card is available at each school site. EC §49091.14, §35256

#### DISSECTING OR OTHERWISE HARMING OR DESTROYING ANIMALS

Any student with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, may, with written parent permission, request an alternative education project (subject to teacher approval). EC §32255.1-32255.6

#### HEALTH, FAMILY LIFE, OR SEX EDUCATION

Whenever any part of the instruction in health, family life, or sex education conflicts with religious training and beliefs or personal moral convictions of the parent or guardian of any student, the student shall be excused from that part of the instruction upon written parental request. EC §51240

#### VENEREAL DISEASES, HIV/AIDS, AND/OR HUMAN REPRODUCTIVE ORGANS

Sex education, sexually transmitted disease/HIV/AIDS prevention instruction, and family life courses are those in which reproductive organs and their functions are described, illustrated, or discussed. If such a course is offered, parents shall be notified of their right to inspect and review pertinent written or audiovisual materials at least 15 days before instruction begins. If the course is to be taught by an outside consultant, parents will also be notified in advance. Written consent is not required, but written objection shall be honored if parents do not wish to have their child attend such a class. This section does not apply to pictures in any science, hygiene, or health textbook. EC §51938, §51939

#### SEX EQUITY IN CAREER PLANNING

The principal will notify parents in advance of career counseling and course selection commencing with course selection for Grade 7 to promote sex equity and allow parents to participate in counseling sessions and decisions. EC §221.5(d)

#### TESTS, QUESTIONNAIRES, SURVEYS, EXAMINATIONS ON PERSONAL BELIEFS OR PRACTICES

No student will be given any test, questionnaire, survey, or examination containing questions about a student's or his/her parents' beliefs or practices relating to sex, family life, morality, or religion, unless his/her parent provides prior written permission. Parents of all students in grades 9 to 12, will be given the opportunity to review any test, questionnaire, or survey about a student's attitude concerning, or practices relating to, sex before it is administered and will be given the opportunity to request in writing that their child not participate. EC §51513, §51938, §51939, 20 USC 1232h

### PROGRAMS

#### INDIVIDUAL INSTRUCTION (FOR STUDENTS WITH A TEMPORARY DISABILITY)

A student with a temporary disability, which makes attendance in the regular day classes or alternative education program in which the student is enrolled impossible or inadvisable, shall receive individual instruction provided by the County Office of Education. Parents are required to notify the school site administrator when a home/hospital teacher is needed. If the student is in a hospital or other residential health facility (excluding a state hospital) outside the county, parents need to notify the school district in which the hospital is located. EC §48206.3, §48207, §48208

#### FREE AND REDUCED PRICE MEALS

A student may be entitled to assistance in a school meal program as determined by the Family Nutrition Act. EC §49510-49520

#### STATE FUNDED ADVANCED PLACEMENT EXAMINATIONS

California State Law requires annual notification to advise parents of the availability of state funds to cover costs of advanced placement examination fees. EC §52244

#### TECHNOLOGY

The Southside School policy and regulations regarding student access to the Internet are included in the school handbook. Before using Southside technology, including on-line services, the student and parent/guardian shall sign the Southside user contract indicating that the student and parent(s) understand and agree to abide by specified user obligations and responsibilities. EC §51870.5

#### SPECIAL EDUCATION

All individuals with exceptional needs have a right to a free and appropriate public education (FAPE). Special Education programs are available to all eligible children from birth to age 22. A parent or guardian may request that his/her child be considered for a special education program. Referral, identification, and assessment procedures are available at the school site. EC §56301

#### CHILDREN IN HOMELESS SITUATIONS

The principal is the liaison for homeless children and shall ensure the dissemination of public notice of the educational rights of students in homeless situations. 42 USC §11432(g) (6)

#### REASONABLE ACCOMMODATIONS

A parent or guardian may request that his/her child be considered for a reasonable accommodations under Section 504 of the Rehabilitation Act of 1973. Referral, identification, and assessment procedures are available at the school site. Title IX, Section 504 Rehabilitation Act of 1973

## COMPLAINTS

### COMPLAINTS CONCERNING DEFICIENCIES RELATED TO INSTRUCTIONAL MATERIALS, ETC.

Notice must be provided regarding the requirement of schools to have sufficient textbooks and instructional materials, clean and safe facilities, and no teacher vacancies or misassignments. Forms to file a complaint of deficiencies are available at the school site. EC §35186

### UNIFORM COMPLAINT PROCESS

If you believe that a County Office of Education program is in violation of State or Federal law, you may file a written complaint with the County Office of Education. State regulations require that the County Office of Education forward your complaint to the State Superintendent of Public Instruction. Procedures are available through the school site administrator or at the San Benito County Office of Education. Notices regarding complaint procedures are also posted in classrooms and on the SBCOE website at [southsideschool.net](http://southsideschool.net) Code of Regulations, Title 5, CCR 4622, EC §35186

### SEXUAL HARASSMENT

Sexual harassment of any student by an employee, student or other person in or from the County Office of Education programs is prohibited. Any student who engages in sexual harassment may be subject to disciplinary action up to and including expulsion. Parents may be held financially liable for the misbehavior of their children. For more information about the SBCOE Sexual Harassment Policy and information on the complaint process, contact the Alternative Education Principal or the County Superintendent of Schools. EC §231.5, Civil Code 1714.1

### NON-DISCRIMINATION ON THE BASIS OF SEX, HANDICAP, RACE, COLOR, NATIONAL ORIGIN OR LACK OF ENGLISH SKILLS

Federal law requires non-discrimination on the basis of sex, handicap, race, color, national origin or lack of English skills in all aspects of school educational programs and activities. Title IX, Section 504 Rehabilitation Act of 1973. Complaints of unlawful discrimination are investigated through the Uniform Complaint Process. Such complaints must be filed no later than six months after knowledge of the alleged discrimination was first obtained.

For a complaint form or additional information, contact:

San Benito County Office of Education

Jennifer Logue, Assistant Superintendent of Administrative & Educational Services

460 5<sup>th</sup> St

Hollister, CA 95023

831-637-5393

# NOTIFICACIONES ANUALES PARA PADRES

Septiembre de 2015

*Estimados Padres/Tutores:*

*Las Leyes Estatales requieren la notificación anual de educación sobre Salud, Servicios a los Estudiantes, y los Derechos de los Estudiantes o de los Padres. El acuse de recibo de esta notificación deberá ser firmada por los padres y se mantendrá en los archivos de la escuela. Favor de firmar y regresar la forma al fin de esta carta. (EC §48982)*

## REGLAMENTOS MÉDICOS Y DE SALUD

### VACUNAS

Se excluirán a los estudiantes que no estén propiamente vacunados de acuerdo con el capítulo 1 de la parte 2 de la división 105 del Código de Salud y Seguridad. Dentro de dos semanas de inscripción, se requiere presentar comprobante de las vacunas para enfermedades contagiosas, o prueba de que el/la estudiante es exento/a del requisito de vacunación de acuerdo con las secciones 120365 o 102370 del Código de Salud y Seguridad. Código de Educación sección 48216.

### MEDICINAS

Las medicinas de receta se podrán administrar a los estudiantes por el personal de la escuela únicamente con el consentimiento de los padres y con las instrucciones por escrito del doctor. Se requiere una declaración escrita apropiada para que el estudiante se administre a si mismo ciertos medicamentos. Se requiere que los padres notifiquen a la escuela si su estudiante esta bajo un tratamiento médico continuo. EC §49423, §49480

### EXAMEN FÍSICO

Cualquier estudiante podrá ser exento del examen físico siempre y cuando los padres lo notifiquen por escrito al director de la escuela diciendo que no están de acuerdo en que se lleven a cabo estos exámenes en su niño(a). Cuando exista una buena razón para creer que algun estudiante sufre de una enfermedad que se reconozca como contagiosa o infecciosa, este estudiante no será admitido en la escuela y no se le permitirá regresar a clases hasta que las autoridades de la escuela estén seguros de que ya no tiene ninguna enfermedad contagiosa o infecciosa. EC §49451

### SERVICIOS MÉDICOS O DE HOSPITAL

La junta de gobierno podrá proporcionar o conseguir servicios médicos o de hospital para tratar estudiantes lesionados que hayan surgido por actividades o programas de la escuela. El seguro cubre a su niño(a) durante horas de clase, mientras sea transportado por el distrito a la escuela o de la escuela, o sea transportado a otro sitio de instrucción, o mientras está en alguna actividad escolar. Ningún estudiante será obligado a recibir tales servicios sin el consentimiento de los padres o tutor. Los procedimientos para este programa los podrán obtener en la escuela. EC §49472

### USO DE PESTICIDAS

Se proporcionará una notificación escrita anual sobre el uso previsto de pesticidas en la escuela. Esta notificación identificará los ingredientes activos o los ingredientes en cada producto del pesticida. Además, si los padres desean ser notificados de cualquier uso del pesticida en la escuela por lo menos 72 horas antes del uso, las formas de registro están disponibles en la oficina de la escuela. Información sobre pesticidas está disponible en <http://www.cdpr.ca.gov>. EC §17612, §48980.3

### ASBESTOS

Según requerido por el Acta de Respuesta de Emergencia de Peligros de Asbestos (AHERA), de la Agencia de Protección Ambiental (EPA), una inspección comprehensiva de asbestos de todos los edificios fue conducida. Una copia del plan de la gerencia del asbestos, se guarda en la oficina de la escuela. 40 CRF §763.93

### LA DIABETES TIPO 2

Información sobre la diabetes tipo 2 debe ser enviada a casa a los padres y a los guardianes de los estudiantes entrantes del séptimo grado. EC §49452.7

### ÁREA ESCOLAR LIBRE DE TABACO

De acuerdo a la ley estatal y federal, es prohibido fumar en todos los edificios y vehículos del Southside. Bajo la Sección 104495 del Código de Salud y Seguridad, se prohíbe el fumar o el uso de cualquier producto relacionado con el tabaco y el deshecho de cualquier basura relacionada con el tabaco dentro de 25 pies de un área de recreo

escolar. La Póliza de Área Escolar Libre de Tabaco se puede encontrar en cada sitio escolar y en la Oficina de Educación del Condado San Benito.

## ASISTENCIA/AUSENCIAS

### AUSENCIAS CON EXCUSA

La ley estatal permite, que un estudiante se excusará de la escuela cuando la ausencia es:

- 1) A causa de enfermedad
- 2) A causa de cuarentena bajo dirección de un oficial de salud del condado o la ciudad.
- 3) Por citas médicas, dentales, optométricas, o quiroprácticas
- 4) Para asistir a servicios de funeral de un miembro de la familia inmediata del estudiante.
- 5) Por motivos de deber jurídico según provee la ley
- 6) A causa de enfermedad o cita médica de un hijo/a del cual el estudiante es padre/madre custodio/a
- 7) Por razones personales justificadas, incluyendo, pero sin limitarse a, asistir a un juzgado, asistir a un servicio funeral, observación de un día festivo o ceremonia de su religión, asistir a retiros religiosos, asistir a conferencias de empleo, o asistir a una conferencia educacional sobre el proceso legislativo o judicial ofrecido por una organización no lucrativa cuando la ausencia del estudiante es solicitada por escrito por un padre o guardián y aprobada por el/la director/a o un representante designado según los reglamentos uniformes establecidos por la junta directiva.
- 8) Para servir como miembro de junta de área electoral para una elección de acuerdo a la Sección 12302 del Código de Elecciones.

Es permitida la ausencia, bajo solicitud escrita de un padre/madre/guardián, por motivos religiosos, en un lugar fuera de la propiedad escolar y después de que el/la estudiante ha asistido a la escuela un día mínimo.

Un alumno ausente de la escuela bajo esta sección se le permitirá completar sus tareas y exámenes que haya perdido durante la ausencia que se puedan proveer razonablemente y, al completarlos satisfactoriamente dentro de un periodo de tiempo razonable, se le dará crédito por ellos. El/la maestro/a de la clase de la cual el alumno se ausenta determinará cuales exámenes y que trabajos serán razonablemente equivalentes a, pero no necesariamente idénticos a, los exámenes y trabajos que el alumno perdió durante la ausencia. EC §46014 & EC §48205

### AUSENCIA POR SERVICIO MÉDICO CONFIDENCIAL

Las Leyes Estatales requieren que las autoridades de la escuela permitan salir de la escuela a cualquier estudiante del grado 7o. y 8o. con el propósito de que ellos puedan recibir servicio médico confidencial sin el consentimiento de los padres o tutores. EC §46010.1

### DÍAS DE DESCANSO DE ESTUDIANTES

Al empezar el año escolar, los padres recibirán en calendario escolar que incluirá días de horario corto y los días de descanso por vacaciones y entrenamiento de empleados. EC §48980

### NIÑOS AUSENTES

Personas específicas, incluyendo maestros, administradores, asistentes, y trabajadores de área de recreo escolares y choferes de camión, se requiere que reporten niños ausentes a una agencia de administración de ley de manera oportuna. EC §48980

## ARCHIVOS

### DERECHOS DE PRIVACIDAD Y ACCESO

Bajo las leyes estatales y federales, los padres gozan de ciertos derechos de privacidad y acceso a los archivos de los estudiantes que se encuentran en las escuelas. Los padres podrán revisar los registros individuales de sus hijos, solamente deberán solicitarlo al director. La información que se considere inexacta o inapropiada se podrá eliminar si se solicita. Además, los padres podrán recibir una copia de la información de los registros de su niño(a) y se le cobrará una cantidad razonable por cada página. Las políticas y procedimientos del COE relacionadas a las clases de registros, el tipo de información que se mantiene, las personas responsables de los registros, información del director del archivo, acceso de otras personas, revisión y objeciones de los registros están disponibles en las oficinas del director. Cuando un estudiante se cambia a otro distrito, todos los registros podrán ser transferidos cuando el nuevo distrito escolar lo solicite. EC §49063-49076

### DIRECTORIO DE INFORMACIÓN

El directorio de información de estudiantes es disponible de acuerdo a las leyes estatales y federales. Esto significa que el nombre de cada estudiante, fecha de nacimiento, lugar de nacimiento, dirección, número de teléfono, enfoque mayor en sus clases, participación en actividades escolares, fechas de asistencia, premios, y asistencia a otras escuelas anteriores se podrá proporcionar a determinadas agencias. Los padres podrán solicitar por escrito que no se dé a conocer esta información de su niño(a). Esta petición deberá ser entregada dentro de los 30 días calendario después de recibir esta notificación. EC §49073.

## DISCIPLINA

### DISCIPLINA DE ESTUDIANTES

Las reglas concernientes a disciplina de estudiantes, incluyendo aquellas que ameritan suspensión o expulsión, se pueden obtener en las oficinas del director. Estas reglas también se les comunican a todos los estudiantes cada año. EC §35291

## OFRENDAS DEL CURSO / TARJETA ANUAL DE LA ESCUELA (SARC)

### OFRENDAS DEL CURSO/ TARJETA ANUAL DE LA ESCUELA

Una lista y una descripción de todos los cursos y una copia de la tarjeta anual se pueden obtener en la escuela. EC §49091.14, §35256

### CORTANDO O DAÑANDO O DESTRUYENDO ANIMALES

Algún estudiante con una objeción moral a cortar o dañar o destruir animales o cualquier parte de un animal, podrá solicitar, con el permiso de su padre/madre, que un trabajo alternativo sea considerado, con permiso del maestro. EC §32255.1-32255.6

### SALUD, VIDA FAMILIAR, O EDUCACIÓN SEXUAL

Cuando alguna sección de la clase de salud, vida familiar, o educación sexual esté en conflicto con su educación religiosa, creencias o convicciones morales de los padres o tutores, se excluirá al estudiante de esta sección por medio de una solicitud por escrito de los padres/guardianes. EC §51240

### ENFERMEDADES VENEREAS, VIH/SIDA, Y/O ORGANOS REPRODUCTIVOS EN LOS HUMANOS

Educación sexual, enfermedades que se transmiten sexualmente, instrucción para prevenir el VIH/SIDA y cursos de educación familiar son aquellos en donde se ilustra y se habla de la función de los órganos reproductivos. Si se ofrece tal curso, se les notificará de los derechos que tienen ustedes los padres para revisar cualquier material escrito o visual que se vaya a presentar. Esto lo pueden hacer 15 días antes que se ofrezca la clase. Si el curso será enseñado por un consultor que no es parte del personal escolar, los padres también serán notificados por adelantado. No es requisito el consentimiento por escrito, pero si tiene alguna objeción deberá hacerlo por escrito para que su niño(a) no participe en dicha clase. Esta sección no aplica a fotos en ningún libro de texto de ciencias, higiene o salud. EC §51938, §51939

### EQUIDAD SEXUAL EN LA PLANIFICACIÓN DE PROFESIÓN/CARRERA

El director notificará a los padres por adelantado de la orientación vocacional y la selección de cursos, iniciando con la selección de cursos en el 7o grado, para promover la equidad sexual y permitir a los padres participar en las sesiones de asesoría y decisiones. EC§221.5(d)

### PRUEBAS, QUESTIONARIOS, EXÁMENES, EXAMINACIONES SOBRE CREENCIAS O PRÁCTICAS PERSONALES

A ningún estudiante se dará ninguna prueba, cuestionario, encuesta, o examinación que contiene preguntas sobre una creencia del estudiante o de sus padres o prácticas referentes al sexo, vida de familia, moralidad, o a la religión, a menos que su padre proporcione anteriormente permiso escrito. Los padres de todas los estudiantes en los grados 9 a 12 se darán la oportunidad de repasar cualquier prueba, cuestionario, o encuesta sobre la actitud del estudiante referente a, o prácticas referentes a, sexo antes de que se administre y serán dados la oportunidad de solicitar por escrito que su niño/a no participe. EC §51513, §51938, §51939, 20 USC 1232h

## PROGRAMAS

### INSTRUCCIÓN ESPECIAL (DISCAPACIDAD TEMPORAL)

El estudiante que sufra de alguna discapacidad temporal, que haga imposible o no aconsejable su asistencia a las clases regulares o a las del programa de educación alternativa, deberá recibir instrucción especial que el COE proporcionará. Se requiere que los padres notifiquen al director cuando un maestro se necesita en la casa u hospital. Si el estudiante está en un hospital u otro lugar de salud residencial (incluyendo un hospital estatal) fuera del condado, los padres necesitan notificar al distrito escolar en donde se localiza el hospital. EC §48206.3, §48207, §48208

### COMIDA A BAJO COSTO O GRATIS

Un estudiante puede recibir comida a bajo costo o gratis según se determina en el Acta de Nutrición Familiar. ES §49510-49520

### EXAMENES DE COLOCACIÓN AVANZADA FINANCIADOS POR EL ESTADO

La Ley Estatal de California requiere notificación anual para informar a los padres de la disponibilidad de los fondos estatales para cubrir los costos de las cuotas de los exámenes de colocación avanzada. EC §52244

### TECNOLOGÍA

La póliza del Southside acerca del acceso al internet por los estudiantes está incluida en el folleto de información de la escuela. Antes de usar la tecnología del Southside, incluyendo el servicio de internet, el estudiante y el padre/tutor deberán

firmar el contrato del Southside para usuarios, indicando que el estudiante y el padre(s) entienden y están de acuerdo en cumplir con las reglas y responsabilidades especificadas en el contrato para el usuario. EC §51870.5

#### PROGRAMA DE EDUCACIÓN ESPECIAL

Todo individuo con necesidades excepcionales tienen el derecho a participar en programas apropiados de educación sostenidos públicamente (FAPE). Oportunidades educativas a edad temprana están disponibles para todos los niños entre las edades de recién nacidos a veintidos. Los procedimientos para este programa los podrán obtener en la escuela. EC §56301

#### SITUACIÓN DE NIÑOS SIN HOGAR

El director es el enlace con los niños sin hogar que asegura la diseminación de los avisos públicos de los derechos de educación de estudiantes en situaciones sin hogar. 42 USC §11432(g)(6)

#### ADAPTACIONES RAZONABLES

El padre o tutor podrá solicitar que su niño(a) sea considerado para adaptaciones razonables bajo la Sección 504, Acta de Rehabilitación de 1973. Los procesos de referencia, identificación, y evaluación para este programa los podrán obtener en la escuela. Título IX, Sección 504, Acta de Rehabilitación de 1973

### QUEJAS

#### QUEJAS CON RESPECTO A DEFICIENCIAS RELACIONADAS CON MATERIALES DE INSTRUCCIÓN, ETC.

Debe proporcionarse un aviso acerca el requisito para las escuelas de contar con suficientes libros de texto y materiales de instrucción, instalaciones limpias y seguras y sin vacantes de maestros o definidos como mal asignados. La oficina de la escuela tiene las formas para presentar quejas de deficiencias. Para más información acerca del proceso de quejas sobre la Política e Información Sobre Acoso Sexual, contacte a el/la directora/a de Educación Alternativa o el/la Superintendente de Escuelas del Condado. EC§35186

#### PROCEDIMIENTOS DE QUEJAS

Si usted cree que un programa del COE está violando la ley estatal o federal, usted puede quejarse por escrito con el COE. Los reglamentos estatales requieren que el distrito envíe sus quejas al Superintendente de Instrucción Pública Estatal. Los procedimientos a seguir en estos casos se pueden obtener en la oficina del COE. Las notificaciones sobre los procedimientos de quejas también se colocarán en los salones de clase y en el sitio web del SBCOE al [www.southsideschool.net](http://www.southsideschool.net). CR, Título 5, CCR 4622, EC §35186

#### ACOSO SEXUAL

Se prohíbe el acoso sexual de cualquier estudiante por un empleado, estudiante u otra persona de los programas del COE. Cualquier estudiante implicado en acoso sexual puede ser sujeto a acciones disciplinarias hasta e incluyendo expulsión. Padres pueden ser sujetos a responsabilidades monetarias por el mal comportamiento de sus hijos. EC §231.5, Código Civil 1714.1

#### NO DISCRIMINACIÓN EN BASE AL SEXO, DISCAPACIDAD, RAZA, ORIGEN DE NACIONALIDAD, O FALTA DE HABILIDADES EN INGLÉS

La ley federal estipula no discriminación en base al sexo, discapacidad, raza, origen de nacionalidad, o falta de habilidades en inglés en todos aspectos de los programas y actividades educacionales escolares. Título IX, Sección 504, Acta de Rehabilitación de 1973. Quejas de discriminación ilegal se investigan a través del Proceso Uniforme de Quejas. Tales quejas deben registrarse no más tarde de seis meses de la fecha en que se obtuvo el conocimiento de la supuesta discriminación.

Para formas de quejas o información adicional, contacte:  
Oficina de Educación del Condado San Benito  
Jennifer Logue, Asistente al Superintendente de Servicios Administrativos y Educacionales  
460 5<sup>th</sup> St  
Hollister, CA 95023  
831-637-5393

**PARENT  
INFORMATION  
ON GRADING  
PROGRAM**

August

To all parents and guardians,

Welcome to our new grading program. You will now have the ability to check and see how your child is doing on a daily or weekly basis. There are a few things we want to explain so please read all of this letter. You will only be given one code to get into your child's grades. If your child has his or her code, make sure they do not give it to friends, as you will not be receiving a second code.

**Understand the following:** The fewer examples of scored work mean the less accurate the overall grade. Early on in the quarter, a missed assignment can make a grade present as very low. Over the course of a quarter, however, as grades are input, the missed assignment will have less of an impact.

**Although assignments may be given out daily....**Different teachers have different schedules when it comes to inputting grades. Some input daily, some weekly. You should expect to see updated grades in every subject weekly.

**Different assignments will have different impacts on grades:** Missing a daily math assignment will bring a grade down slightly. Missing on a daily basis will effect it greatly. Missing a major project (or doing poorly on it) can cause a significant decline that may not be fixable.

**A score of 0:** What may cause this?

- The work was not turned in (incomplete, left at home, was not done, couldn't find it, forgot to do it, etc.)
- The work was turned in without a name (happens many times daily)
- The work was turned in and was done incorrectly or in some cases every answer was wrong.
- The work was turned in late and has yet to be input.
- There was a teacher error. (This is frequently what people want to believe as the primary cause when in actuality it is very uncommon.)

**When should I panic?:** Never. These are not your grades; they are your child's. Parents can be a tremendous support; however, it is the student's that need to take ownership of their grades. When there is an issue or concern, the following steps should be taken.

1. Student should ask to see the teacher to discuss the grade/score in question. Upon meeting with the teacher, the student should be helped to understand what the problem is, what the solution (if there is one) is, and be able to explain it to their parents.
2. After a student has met with the teacher and there is still a question, a parent can

**ANNUAL PARENT  
NOTIFICATIONS FOR  
NO CHILD LEFT  
BEHIND**

**ENGLISH / SPANISH**

## ANNUAL PARENT NOTICE

Dear Parent:

In January 2002, the new federal law, The No Child Left Behind Act of 2001 (NCLB) was passed by Congress. As a result of this law, districts are required to notify parents at the beginning of each school year that parents may request information regarding the professional qualifications of their child's classroom teachers, including, at a minimum, the following:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria has been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition, parents are to receive the following:

- Information on the level of achievement of your child in each of the State academic assessments; and
- A timely notice when your child has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who is not highly qualified.

Every district that receives Title I funds must ensure that all teachers teaching in "core academic subjects" are highly qualified not later than the end of the 2005-2006 school year. This means that any teacher who was hired prior to the first day of the 2002-2003 school year has four years to obtain the necessary credential.

As we implement this law, the district's goal is to continue to keep parents informed about new requirements in a timely manner to enable us to work as partners in the education of our students.

# LIST OF TIME LINES FOR

## **ALL PARENT NOTICES**

## **ENGLISH / SPANISH**

**IF YOU WOULD LIKE A SPECIFIC  
BOARD POLICY PLEASE NOTIFY THE  
OFFICE AND IT WILL BE SENT TO YOU.**

# Southside School

Southside School District

4991 Southside Rd. \* Hollister, CA. 95023 \* (831) 637-4439 \* FAX (831) 634-0156

Eric Johnson – Superintendent / Principal

[www.southside.net](http://www.southside.net)

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Addendum to Interdistrict Policy

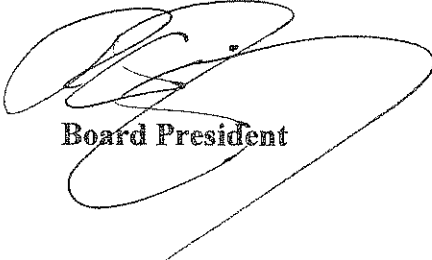
July

If a reduction in enrollment (either for reduction in service or class size reduction) the following rules of order shall apply:

- 1<sup>st</sup> - student academic record
- 2<sup>nd</sup> - student disciplinary record
- 3<sup>rd</sup> - student attendance record
- 4<sup>th</sup> - date of original attendance

This shall be placed in the parent handbook and mailed every year to interdistrict agreements.

Yes 5  
No 0



Board President

**Southside School District  
ADMINISTRATIVE REGULATION**

**STUDENTS**

DISCIPLINE

**SOUTHSIDE ELEMENTARY SCHOOL – STUDENT DISCIPLINE**

**UNIFORM DISCIPLINE CODE**

**Student Offense (Category A)**

Disruption of Assemblies	Unauthorized Attendance at School Activities
Disruption of Playground Activities	Disrespect of Staff Members
Disruption of Class	Profanity
Disrespect of Other Students	Loitering
Cutting Class	

**Consequences (Category A)**

Behavior report or Disciplinary Referral

**Student Offense (Category B)**

Smoking or Other Use of Tobacco	Graffiti
Forgery	Fighting
Defiance of Authority	Behavior Dangerous to Students or Staff
Offensive Acts Anywhere on Campus	Vulgarity Directed at Students or Staff
Misconduct during a Field Trip	Leaving Campus without Authority
Defacing or Destruction of School Property	
Alcohol or Drug Use	

**Consequence (Category B)**

Disciplinary Referral or Suspension

**Behavior Report and Disciplinary Referral Consequences**

Behavior Report 1 -	Only consequence is parent notification*
Behavior Report 2 -	Only consequence is parent notification*
Behavior Report 3 -	Parent notification and Disciplinary Referral*
Disciplinary Referral 1 -	Student reprimand AND parent notification

*\*We rely on consequences handed out by parents to change unsatisfactory behavior for the first three (3) Behavior Reports. Continued disruption of the educational environmental will be met with consequences handed out by the school. Each Behavior Report after the third Behavior Report will result in a Disciplinary Referral.*

Disciplinary Referral 2 -	1 to 5 days detention, loss of school activities (until detention is cleared.)
Disciplinary Referral 3 -	(in-house suspension) or sent home for the day
Disciplinary Referral 4 -	Suspension
Disciplinary Referral 5 -	Parent / Superintendent conference with student Present, possible suspension. Behavior Contract.

If the Behavior dictates a more serious consequence may be handed out.

It is the School's responsibility to handle all disciplinary issues. Parents will be notified on any Category B Offense by both phone and letter sent home. If you have any questions please call Mr. Johnson at 831-637-4439 ex. 110

## SEXUAL HARASSMENT POLICY

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, or other verbal, visual or physical conduct of a sexual nature when:

1. Submission to the conduct is made either expressly or by implication in term or condition of any individual's employment, academic status or progress.
2. Submission to or rejection of such conduct by an individual is used as the basis for an employment decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact on the individual's academic or work performance, or of creating an intimidating, hostile or offensive educational or work environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs or activities available at or through the school.

Other types of conduct that are prohibited in the district and which may constitute sexual harassment include:

1. Unwelcome leering, sexual flirtations or propositions.
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body, or overly personal conversation.
4. Sexual jokes, stories, drawings, pictures or gestures.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
7. Touching an individual's body or clothes in a sexual way.
8. Purposefully limiting a student's access to educational tools.
9. Cornering or blocking of normal movements.
10. Displaying sexually suggestive objects in the educational or work environment.
11. Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

## POLITICA SOBRE SEXUAL HOSTIGAMIENTO

Se prohíbe el hostigamiento sexual que incluye, pero no se limita a, insinuaciones sexuales inoportunas, demandas de favores sexuales, u otra conducta de índole sexual, verbal, visual o física cuando:

1. Se somete a la conducta expresamente o por implicación por el término o condición del empleo, posición o progreso académico del individuo.
2. Se utiliza la sumisión a, o el rechazo de tal conducta por un individuo, como base de decisión de empleo que afecta al individuo.
3. La conducta tiene el propósito o el efecto de tener un impacto negativo en el desempeño académico o de trabajo, o que crea un ambiente laboral o educacional ofensivo, hostil, y de intimidación.
4. Se utiliza la sumisión a, o rechazo de la conducta por el individuo como base de cualquier decisión que afecta al individuo respecto a servicios, honores, programas o actividades disponibles en o por la escuela.

Otros tipos de conducta prohibidos en el distrito y que pueden constituir hostigamiento sexual incluyen:

1. Miradas lascivias desagradables, coqueteos sexuales, proponer sexo.
2. Menosprecios sexuales desagradables, epítetos, amenazas, abuso verbal, comentarios derogativos o descripciones sexuales degradantes.
3. Comentarios verbales gráficos del cuerpo de un individuo, o conversaciones íntimas.
4. Chistes, bromas, cuentos, dibujos, retratos o gestos sexuales.
5. Propagar rumores sexuales.
6. Comentarios sexuales molestos sobre alumnos matriculados en una clase predominada por solo sexo.
7. Tocar de manera sexual el cuerpo o ropa de un individuo.
8. Limitar intencionalmente el acceso a un alumno a útiles educativos.
9. Arrinconar o obstruir movimientos normales.
10. Exhibir objetos sexualmente sugestivos en el ambiente educativo o laboral.
11. Cualquier acto de represalia contra un individuo quien reporta una violación del reglamento del distrito sobre el hostigamiento sexual, o quien participa en la investigación de una queja de hostigamiento sexual.

**DRESS CODE**

**&**

**GROOMING**

## ADMINISTRATIVE REGULATION

## STUDENTS

DRESS AND GROOMING

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Governing Board policy and administrative regulations. These school dress codes shall be regularly reviewed.

(cf. 0420 - School Plans/Site Councils)

**Southside School promotes campus environments where students' appearance and behavior support a positive and safe learning environment. The District standards of Dress and Grooming reflect what is safe, appropriate and acceptable.**

**Clothing that is offensive, threatening, provocative, vulgar, displays tobacco, alcohol or drug advertising, or displays profanity, racial slurs, (sexually explicit images like Skin female silhouettes) or has images of gang-related symbols is disruptive to the educational process and may not be worn.**

Acceptable appearance includes:

- 1. Sun-protective clothing: unadorned black earmuffs and school-approved white sun protective hats are the only sun-protective headgear allowed, and sun-protective hats must be worn forward facing (EC 3518.5). During cold or rainy weather attached hoods may be worn only outdoors.**
- 2. Shoes and shirts for safety reasons. Shoes must be appropriate for running and playing. Sandals must have a strap in back.**
- 3. Clean clothing to promote healthy, sanitary conditions**
- 4. Tops or dresses that have at least two straps, each being 2" inches wide or more**
- 5. Clothing that fits with no tugging or adjusting needed**

**Students dressed inappropriately will be asked to modify their attire to satisfy the Southside School District Dress Code, to put on a special school provided t-shirt, or request a change of clothing from home. Repeat offenders will be subject to disciplinary measures.**

Inappropriate appearance includes:

1. Shoes or sandals without a back or back strap, thongs and flip-flops.
2. Garments that expose a bare midriff or torso. Midriff must be covered when standing, sitting, bending or reaching.
3. Shorts and skirts must be no shorter than fingertips when hands are placed at side. Student should be appropriately covered when sitting, bending or reaching.
4. Garments that reveal unusually large amounts of bare skin or underclothing, including low-ride waistlines that reveal bare midriff.
5. Underwear (including camisoles) worn as outerwear. No exposed underwear of any kind.
6. Obscene, vulgar, or other inappropriate words or graphics on clothing, buttons, backpacks and/or binders.
7. Drug, alcohol, or tobacco-related logos, slogans, brand names, or references
8. Beach wear, swimming attire, or clothing generally considered sleeping attire, including slippers
9. Pants worn in a sagging manner (below the hips). Pants shall not be ripped out in inappropriate body areas.
10. Wallet chains are not allowed
11. Dragging pants (at the foot) are a safety hazard and not suitable at school.
12. Spiked or studded jewelry or belts is not permitted regardless of material
13. Earrings can be a safety hazard; we reserve the right to ask students to remove them.

Any other attire determined by the administration or staff to be associated with hate, violence, racism, indecency, or gangs that threatens campus harmony may result in disciplinary action against the student. The final decision as to whether a student's dress is in alignment with the spirit and intent of the policy and therefore appropriate shall be made by the school administration.

Violations will result in parent notification and a warning. Detention hours may be assigned.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

(cf. 3260 - Fees and Charges)

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

The principal, staff, students and parent/guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.

### Gang-Related Apparel

**In order to provide ALL students a safe, appropriate academic environment, look-alike gang behavior is prohibited at school. For the safety of our students, it is very important that parents do not purchase or allow students to wear any item that might be perceived as the showing of "colors". This is clearly a campus safety issue, especially important as students move to and from school and in and out of the neighborhoods. The District prohibits the following student dress (Education Code 35183.):**

#### **Prohibited apparel includes, but is not limited to:**

- 1. Bandanas, belts, suspenders, jewelry, hats, or other clothing that by its color, arrangement, trademark, or symbol denotes gang support or membership or grooming that denotes gang activities.**
- 2. Items with So Cal, No Cal, Nor Cal, Cen Cal, South Pole, Nor Cali, or Cali or emblems from the California Flag (bear, star, map)**

**(Note: Clothing with respectful images of flags is acceptable apparel)**

- 3. Items with reference to a specific area code; therefore, 831 or 408**
- 4. Items with 187 or any type of weapon displayed**
- 5. Items with any reference to North, South, West or East Side**
- 6. Red, blue or black key chains or lanyards dangling from pockets**
- 7. Red, brown, black or blue belts dangling below the shirt/blouse hem**
- 8. Belt buckles with hate symbols, letters or numbers**
- 9. Hats, caps, head wraps, scarves, bandanas, beanies or other head apparel during the school day, unless that head apparel is part of a school's academic**

**class uniform or part of a student's customary religious attire. Prohibited headgear cannot be worn or carried and must be placed inside backpack, etc.**

**Violations will result in parent notification and disciplinary action.**

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received.

### Uniforms

In schools where a schoolwide uniform is required, the principal, staff and parents/guardians of the individual school shall jointly select the specific uniform to be worn. (Education Code 35183)

At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

Parents/guardians shall also be informed of their right to have their child exempted

The principal or designee shall also repeat this notification at the end of the school year so that parents/guardians are reminded before school clothes are likely to be purchased.

The Superintendent or designee shall establish criteria for determining student eligibility for financial assistance when purchasing uniforms. The Superintendent or designee shall establish a method for recycling or exchanging uniforms as students grow out of them.

Students who participate in a nationally recognized youth organization shall be allowed to wear organization uniforms on days when the organization has a scheduled meeting. (Education Code 35183)

Revised: 6/24/08

Revised:

(10/94 10/96) 11/01

# **LUNCH ELIGIBILITY GUIDELINES**

**Income Eligibility Guidelines  
for Free and Reduced-Price Meals or Free Milk  
in Child Nutrition Programs  
(Effective from July 1, 2015, to June 30, 2016)**

Participants from households with incomes at or below the following levels may be eligible for free and reduced-price meals or free milk:

Household size	Free Eligibility Scale for Lunch, Breakfast, and Milk					Reduced-Price Eligibility Scale for Lunch and Breakfast				
	Year	Month	Twice per Month	Every Two Weeks	Week	Year	Month	Twice per Month	Every Two Weeks	Week
1	\$ 15,301	\$ 1,276	\$ 638	\$ 589	\$ 295	\$ 21,775	\$ 1,815	\$ 908	\$ 838	\$ 419
2	20,709	1,726	863	797	399	29,471	2,456	1,228	1,134	567
3	26,117	2,177	1,089	1,005	503	37,167	3,098	1,549	1,430	715
4	31,525	2,628	1,314	1,213	607	44,863	3,739	1,870	1,726	863
5	36,933	3,078	1,539	1,421	711	52,559	4,380	2,190	2,022	1,011
6	42,341	3,529	1,765	1,629	815	60,255	5,022	2,511	2,318	1,159
7	47,749	3,980	1,990	1,837	919	67,951	5,663	2,832	2,614	1,307
8	53,157	4,430	2,215	2,045	1,023	75,647	6,304	3,152	2,910	1,455
For each additional family member, add:										
	\$ 5,408	\$ 451	\$ 226	\$ 208	\$ 104	\$ 7,696	\$ 642	\$ 321	\$ 296	\$ 148

**National School Lunch and School Breakfast Programs:**

- Both of the above Free and Reduced-Price Eligibility Scales must appear in the Sample Media Release.
- Only the Reduced-Price Eligibility Scale may appear in the Letter to Households.

**Milk Sponsors:**

- Only the Free Eligibility Scale may appear in the annual Sample Media Release and Letter to Households for Special Milk Program participants that offer free milk to income-eligible students.

**ANNUAL  
NOTIFICATION OF  
WATER WELL**

# 2014 Consumer Confidence Report

Water System Name: SOUTHSIDE SCHOOL Report Date: June 21, 2015

*To test the drinking water quality for many constituents as required by state and federal regulations. This report shows the results of our monitoring for the period of January 1 - December 31, 2014 and may include earlier monitoring data.*

**Este informe contiene información muy importante sobre su agua potable. Tradúzcalo ó hable con alguien que lo entienda bien.**

Type of water source(s) in use: Well

Name & general location of source(s): Well 3500521-001, Southside School, 4991 Southside Road, Hollister CA. 95023

Drinking Water Source Assessment information: I am not aware of any water assessment that has been completed by The Department of Health Services.

Time and place of regularly scheduled board meetings for public participation: Southside School ( computer lab )  
Meeting held the first Wednesday of the month at 7:00pm

For more information, contact: Eric Johnson Phone: ( 831 ) 637-4439

## TERMS USED IN THIS REPORT

**Maximum Contaminant Level (MCL):** The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to the PHGs (or MCLGs) as is economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.

**Maximum Contaminant Level Goal (MCLG):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency (USEPA).

**Public Health Goal (PHG):** The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.

**Maximum Residual Disinfectant Level (MRDL):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

**Maximum Residual Disinfectant Level Goal (MRDLG):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use

**Primary Drinking Water Standards (PDWS):** MCLs and MRDLs for contaminants that affect health along with their monitoring and reporting requirements, and water treatment requirements.

**Secondary Drinking Water Standards (SDWS):** MCLs for contaminants that affect taste, odor, or appearance of the drinking water. Contaminants with SDWSs do not affect the health at the MCL levels.

**Treatment Technique (TT):** A required process intended to reduce the level of a contaminant in drinking water.

**Regulatory Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

**Variations and Exemptions:** State Board permission to exceed an MCL or not comply with a treatment technique under certain conditions.

**ND:** not detectable at testing limit

**ppm:** parts per million or milligrams per liter (mg/L)

**ppb:** parts per billion or micrograms per liter ( $\mu\text{g/L}$ )

**ppt:** parts per trillion or nanograms per liter (ng/L)

**ppq:** parts per quadrillion or picogram per liter (pg/L)

of disinfectants to control microbial contaminants.

pCi/L: picocuries per liter (a measure of radiation)

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

**Contaminants that may be present in source water include:**

- *Microbial contaminants*, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- *Inorganic contaminants*, such as salts and metals, that can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- *Pesticides and herbicides*, that may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- *Organic chemical contaminants*, including synthetic and volatile organic chemicals, that are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, agricultural application, and septic systems.
- *Radioactive contaminants*, that can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the USEPA and the State Water Resources Control Board (State Board) prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. State Board regulations also establish limits for contaminants in bottled water that provide the same protection for public health.

Tables 1, 2, 3, 4, 5, 7, and 8 list all of the drinking water contaminants that were detected during the most recent sampling for the constituent. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. The State Board allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of the data, though representative of the water quality, are more than one year old.

**TABLE 1 – SAMPLING RESULTS SHOWING THE DETECTION OF COLIFORM BACTERIA**

Microbiological Contaminants (complete if bacteria detected)	Highest No. of Detections	No. of months in violation	MCL	MCLG	Typical Source of Bacteria
Total Coliform Bacteria	(In a mo.) 1	1	More than 1 sample in a month with a detection	0	Naturally present in the environment
Fecal Coliform or <i>E. coli</i>	(In the year) 0	0	A routine sample and a repeat sample detect total coliform and either sample also detects fecal coliform or <i>E. coli</i>	0	Human and animal fecal waste

**TABLE 2 – SAMPLING RESULTS SHOWING THE DETECTION OF LEAD AND COPPER**

Lead and Copper (complete if lead or copper detected in the last sample set)	Sample Date	No. of samples collected	90 <sup>th</sup> percentile level detected	No. sites exceeding AL	AL	PHG	Typical Source of Contaminant
Lead (ppb)	09/12	5	7.7	0	15	0.2	Internal corrosion of household water plumbing systems; discharges from industrial manufacturers; erosion of natural deposits
Copper (ppm)	09/12	5	0.290	0	1.3	0.3	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives

**TABLE 3 – SAMPLING RESULTS FOR SODIUM AND HARDNESS**

Chemical or Constituent	Sample	Level	Range of	MCL	PHG	Typical Source of Contaminant
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(and reporting units)	Date	Detected	Detections		(MCLG)	
Sodium (ppm)	02/09	85	N/A	none	none	Salt present in the water and is generally naturally occurring
Hardness (ppm)	09/11	410	N/A	none	none	Sum of polyvalent cations present in the water, generally magnesium and calcium, and are usually naturally occurring

\*Any violation of an MCL or AL is asterisked. Additional information regarding the violation is provided later in this report.

**TABLE 4 – DETECTION OF CONTAMINANTS WITH A PRIMARY DRINKING WATER STANDARD**

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	MCL [MRDL]	PHG (MCLG) [MRDLG]	Typical Source of Contaminant
Gross Alpha Activity pCi/L	02/12	ND	N/A	15	0	Erosion of natural deposits
	05/12	4.17				
	08/11	3.01				
	11/11	ND				
Arsenic (ppb)	8/12	2.4	N/A	10	0.004	Erosion of natural deposits; runoff from orchards; glass and electronics production wastes
Fluoride	12/09	0.28	N/A	2	1	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Nitrate (ppm)	02/14	4.9	N/A	45	45	Runoff and leaching from fertilizer use; leaching from septic tanks and sewage; erosion of natural deposits
Selenium (ppb)	12/09	7.6	N/A	50	30	Discharge from petroleum, glass and metal refineries; Erosion of natural deposits; discharge from mines and chemical manufacturers; runoff from livestock lots ( feed additive )

**TABLE 5 – DETECTION OF CONTAMINANTS WITH A SECONDARY DRINKING WATER STANDARD**

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	MCL	PHG (MCLG)	Typical Source of Contaminant
Specific Conductance ( micromhos )	05/13	1100	N/A	1600	N/A	Substance that form ions when in water; seawater influence

**TABLE 6 – DETECTION OF UNREGULATED CONTAMINANTS**

Chemical or Constituent (and reporting units)	Sample Date	Level Detected	Range of Detections	Notification Level	Health Effects Language

\*Any violation of an MCL, MRDL, or TT is asterisked. Additional information regarding the violation is provided later in this report.

### Additional General Information on Drinking Water

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the USEPA's Safe Drinking Water Hotline (1-800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care provider. USEPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Lead-Specific Language for Community Water Systems: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. [INSERT NAME OF UTILITY] is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

We tested for 74 Volatile Organic Chemicals, in 2012.

We tested for 30 Synthetic Organic Chemicals in 2012. We also tested for Perchlorate in 2013

All items were reported below detectable levels.

The distribution system was tested for Asbestos in September 2011. All forms reported below detectable levels

We tested for Chromium VI in October 2014. The results were Non Detect

**Summary Information for Violation of a MCL, MRDL, AL, TT,  
or Monitoring and Reporting Requirement**

VIOLATION OF A MCL, MRDL, AL, TT, OR MONITORING AND REPORTING REQUIREMENT				
Violation	Explanation	Duration	Actions Taken to Correct the Violation	Health Effects Language
NONE				

**For Water Systems Providing Ground Water as a Source of Drinking Water**

TABLE 7 – SAMPLING RESULTS SHOWING FECAL INDICATOR-POSITIVE GROUND WATER SOURCE SAMPLES					
Microbiological Contaminants (complete if fecal-indicator detected)	Total No. of Detections	Sample Dates	MCL [MRDL]	PHG (MCLG) [MRDLG]	Typical Source of Contaminant
<i>E. coli</i>	(In the year)		0	(0)	Human and animal fecal waste
Enterococci	(In the year)		TT	n/a	Human and animal fecal waste
Coliphage	(In the year)		TT	n/a	Human and animal fecal waste

